

RULES FOR AWARDING SCHOLARSHIPS AND BURSARIES AT THE FACULTY OF SCIENCE OF CHARLES UNIVERSITY*

Under sections 27 (1) (b) and 33 (2) (f) of Act No. 111/1998 Sb., to regulate higher education institutions and to change and amend other laws (“the Higher Education Act”), as amended, and under Article 33 of the Constitution of the Faculty of Science of Charles University the Academic Senate of the Faculty of Science of Charles University has adopted the following Rules for Awarding Scholarships and Bursaries at the Faculty of Science of Charles University as an internal regulation of the Faculty:

Article 1

Introductory Provision

These Rules for Awarding Scholarships and Bursaries¹ at the Faculty of Science of Charles University (“the Faculty”) stipulate under Article 4 (1) and (2), Article 5 (1), Article 6 (1), Article 9 (1), Article 10 (1), Article 12 (2), (3) and (8) and the related provisions of the Scholarship and Bursary Rules of Charles University, as amended (“the University Scholarship and Bursary Rules”), the conditions, rules, details, and other requirements for awarding scholarships and bursaries at the Faculty.

Article 2

Scholarship for Outstanding Academic Achievement

(under Article 4 (1) and (2) of the University Scholarship and Bursary Rules)

1. The scholarship for outstanding academic achievement is awarded to 10 % of the total number of students who are not subject to any obstacles under the University Scholarship and Bursary Rules as of 31 October. The total number of students does not include students enrolled in the first year of bachelor’s study. Students enrolled in the first year of post-bachelor programmes are included in the total number of students only if in the given academic year the scholarship is awarded under paragraph 3 of this Article.
2. The scholarship under paragraph 1 is awarded to all students of every programme of study and unit of study with the lowest simple average grade achieved (under Article 8 (13) of the University Scholarship and Bursary Rules) up to the maximum number of 10 % of the students who at the same time comply with the following criteria:
 - a) the students’ actual period of current study has not exceeded the standard period of study in the programme they are currently studying. The actual period of study means the period from the first day of the academic year immediately preceded by enrolment in the current study excluding the period over which such study was interrupted;
 - b) the students acquired at least 58 credits in the previous unit of study; the credits for

* Translator’s note: Words importing the masculine include the feminine, and unless the context otherwise requires, words in the singular include the plural, and words in the plural include the singular.

¹ Article 33 of the Constitution of the Faculty of Science of Charles University.

- recognized subjects are not included;
- c) the students achieved an average grade lower or equal to the value of 1.5.
3. The scholarship for outstanding academic achievement is also awarded to students in the first year of study of a post-bachelor programme who, during the bachelor programme of study completed at the Faculty in the calendar year of enrolment into study of the post-bachelor programme, fulfilled the criteria for the overall assessment of “graduated with distinction” (“prospěl/a s vyznamenáním”) (see Article 9 (13) of the University Code of Study and Examination and Article 11 of the Rules of Study at the Faculty). Students who completed a bachelor’s study at another faculty or another higher education institution in the calendar year of enrolment into study of the post-bachelor programme at the Faculty with the overall assessment of “graduated with distinction” (“prospěl/a s vyznamenáním”) are awarded the scholarship by the Dean on an individual basis upon application filed by the students. This application must be submitted, usually in person, to the Student Registry or to the filing office of the Faculty no later than on 31 October of the calendar year in which the student enrolled in the post-bachelor programme of study.
 4. If the number of students who are awarded the scholarship under paragraphs 2 and 3 does not reach the limit set under paragraph 1, then the scholarship is also awarded to students with the lowest average grade achieved (irrespective of programmes of study and units of study) who meet the criteria of paragraph 2 (a) and (b).
 5. The scholarship is always awarded either to all students or to no students with an identical average grade achieved in a given group selected.
 6. The number of students corresponding to 10% is rounded up to an integer value.
 7. The scholarship for outstanding academic achievement is paid as a lump sum.

Article 3

Scholarship for Outstanding RDI (Research, Development, and Innovation), Artistic, or Other Creative Achievement Contributing to Greater Knowledge *(under Article 5 (1) of the University Scholarship and Bursary Rules)*

1. The scholarship for outstanding RDI, artistic, or other creative achievement contributing to greater knowledge is awarded, in accordance with the criteria set out in the University Scholarship and Bursary Rules, to students who substantiated the above achievements for example by a published output, design, invention, patent, or other achievement having the character of intellectual property. The achievements are deposited with the relevant department or institute and the department or institute confirms the existence of such output in writing to the Student Registry.
2. This type of scholarship is paid as a lump sum.

Article 4

Scholarship for RDI (Research, Development, and Innovation) Activities in Accordance with Special Legislation *(under Article 6 (1) of the University Scholarship and Bursary Rules)*

1. The scholarship for RDI activities in accordance with special legislation is awarded in accordance with the criteria set in the University Scholarship and Bursary Rules to students who actively participate in research, development, or innovations.
2. In the case of scholarships paid on the basis of agreements and documents whereby the other party agrees to provide resources for the scholarship for the benefit of a particular student and in a specific amount, and this scholarship is paid from an order (“zakázka”) where the party giving the order to carry out the transaction (“příkazce”) is the Vice-Dean for Student Affairs, such an agreement substitutes a proposal for awarding a scholarship.
3. This type of scholarship may be paid as a lump sum or as a regular monthly payment.

Article 5

Bursaries in Cases Worthy of Special Consideration

(under Article 9 (1) of the University Scholarship and Bursary Rules)

1. Bursaries in cases worthy of special consideration are awarded to students in accordance with the criteria set out in the University Scholarship and Bursary Rules in particular for the following:
 - involvement in teaching activities;
 - involvement in scientific research activities;
 - providing assistance in laboratory activities;
 - contribution to the development of information technologies;
 - international cooperation;
 - assistance in research activities at a unit of the faculty;
 - active participation in a scientific conference;
 - assistance and help in study provided to special-needs students;
 - in an pressing difficult situation
 - excellent sports results or performance;
 - representation of the University;
 - laudable citizen acts;
 - involvement in a subject-area national competition of upper secondary school students under the conditions set out in a Dean’s measure (motivation bursary);
 - exceptional academic achievement in the course of bachelor’s study under conditions set out in a Dean’s measure (motivation bursary).
2. In the case of bursaries paid on the basis of agreements and documents whereby the other party agrees to provide resources for the bursary for the benefit of a particular student and in a specific amount, and this bursary is paid from an order (“zakázka”) where the party giving the order to carry out the transaction (“příkazce”) is the Vice-Dean for Student Affairs, such an agreement substitutes a proposal for awarding the bursary.

3. The bursaries in cases worthy of special consideration may be paid as a lump sum or as a regular monthly payment. Bursaries involving a transfer to the Scholarship and Bursary Fund may be paid only as a lump sum.

Article 6

Bursary to Support Study Abroad

(under Article 10 (1) of the University Scholarship and Bursary Rules)

1. The bursary to support study abroad may be awarded to students in accordance with the criteria set out in the University Scholarship and Bursary Rules on the basis of a proposal submitted by a department or an institute specifying the order from which the bursary will be provided. The application for the bursary may also be submitted by the student directly; he must include with the application documents that prove the study abroad and an opinion of the supervisor and the head of the department; the students of doctoral programmes of study must also include the opinion of the chair of the Subject Area Board. When evaluating the application, consideration is given for example to academic achievements, publications, whether the study abroad was organised by Charles University or by another higher education institution, and to concurrent support of the study abroad from other financial resources.
2. The bursary to support study abroad is paid as a lump sum, and usually after the commencement of study abroad.

Article 7

Doctoral Bursary

(under Article 12 (2), (3) and (7) of the University Scholarship and Bursary Rules)

1. When determining the amount of doctoral bursary for individual years of study, the Dean of the Faculty takes into consideration the amount of resources allocated for doctoral bursaries and the number of full-time students in the doctoral programme of study.
2. The specific amount of this bursary is determined by the Dean in a measure following an opinion expressed by the Academic Senate of the Faculty.
3. Upon successful completion of the student's specified study, research or other obligations, the doctoral scholarship is increased. These obligations and the amounts by which the doctoral scholarship is increased upon their fulfilment shall be determined by the dean in a measure on which the academic senate of the faculty shall give its opinion.

Article 8
Common Provisions

1. It is the responsibility of the proposing party to check compliance with the criteria for awarding a scholarship or bursary, the amount, and the order from which it is to be paid. By signing the proposal to award a scholarship or bursary, the proposing party also becomes responsible for making sure that the payment of the scholarship or bursary is in accordance with the rules set by the provider of the financial resources, that the amount of the proposed scholarship or bursary is adequate, and that the prescribed criteria were met.
2. Scholarships and bursaries are paid by way of a non-cash payment to a bank account maintained in Czech crowns at a financial institution in the Czech Republic; a student enters his account number into the Student Information System. In exceptional circumstances the Dean may allow a different form of payment.
3. The rules for the submission of applications and proposals for awarding scholarships and bursaries, elements thereof, payment conditions for scholarships and bursaries, and other related matters are stipulated in accordance with the internal regulations of the University and the Faculty in a Dean's measure following discussion in the Academic Senate of the Faculty. The Dean may stipulate in such measure that the application for awarding a scholarship or bursary be submitted in electronic form.
4. The current status of financial resources of the Faculty is taken into account when awarding scholarships and bursaries and determining their amount. There is no right to the scholarships and bursaries stipulated in Article 2 (3) and Articles 3, 4, 5, 6 and 7 (3).

Article 9
Transitional Provisions

1. The proceedings started during the period of effect of the previous Rules for Awarding Scholarships and Bursaries will be completed under these new Rules.
2. Wherever this document mentions a programme of study, it means also a field of study for the period when the accreditations of programmes of study structured into fields of study remain in force.

Article 10
Final Provisions

1. The Scholarship and Bursary Rules of the Faculty of Science approved by the Academic Senate of the Faculty of Science on 14 May, 2004 are hereby repealed and the Rules for Awarding Scholarships and Bursaries at the Faculty of Science approved by the Academic Senate of the Faculty of Science on 13 October, 2006, as amended, are hereby repealed.
2. This regulation was approved by the Academic Senate of the Faculty of Science on 25 May, 2017.
3. This regulation comes into force on the date of approval by the Academic Senate of Charles University.
4. This regulation becomes effective on the first day of the 2017-2018 academic year.

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RNDr. Radim Perlín, Ph.D.
President of the Academic Senate of the Faculty of Science of Charles University

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Prof. RNDr. Jiří Zima, CSc.
Dean of the Faculty of Science of Charles University

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PhDr. Tomáš Nigrin, Ph.D.
President of the Academic Senate of Charles University

Final Provisions of the 1st Amendment

Article 11

Final Provisions

1. This amendment to the Rules was approved by the Academic Senate of the Faculty of Science of Charles University on 20 September 2018.
2. This amendment to the Rules comes into force on the date of approval by the Academic Senate of Charles University.
3. This amendment to the Rules become effective on 1 November 2018.

Final Provisions of the 2st Amendment

Article 12

Final Provisions

1. This amendment to the Rules was approved by the Academic Senate of the Faculty of Science of Charles University on 17 March 2022.
2. This amendment to the Rules comes into force and become effective on the date of approval by the Academic Senate of Charles University.²

² The Academic Senate of Charles University approved this change of rules on 1 April 2022.