

# Supplement to the invitation to the entrance exam for doctoral study programmes at the Faculty of Science, Charles University – selected information

## Information for the entrance examination taken remotely

For the examination taken remotely, provide access to an audio-visual device that has the following:

- 1) a stable internet connection
- 2) a functional microphone
- 3) a web camera.

If these three components are not provided, you will not be able to take part in the entrance exam and as a result you will not be accepted for the study programme you have selected. You also need to prepare proof of identity (an identity card or a passport) to show to the committee via the web camera (you will show the identity document with a photo and your face). You will be contacted 5 to 7 days before the exam date by a relevant department with more details (a link to online connection).

## Information for both forms of the entrance examination

### Alternative date of the entrance exam

The alternative date of the entrance exam (10 February, 2025) is approved by the Dean. The applicants need to request the alternative date within three days after the regular exam date. The alternative date can be allowed due to serious and provable reasons, especially health reasons. The request is submitted via [SIS](#). More detailed information is available in the article Entrance exam of the Admission procedure, available [here](#).

### Accommodation for accepted students

The applicants from abroad, who need the contract on accommodation in order to apply for their visa, need to contact the Foreign Affairs Department at [foreign@natur.cuni.cz](mailto:foreign@natur.cuni.cz).

Any further questions about accommodation should be directed to the workers at the Dormitories and refectories Charles University. All the contacts and information are [here](#).

### Results of the admission procedure

The information about the results of the admission procedure will be available in the SIS in the module *Admission (Student Information System - Charles University (cuni.cz))* within 5 days after the entrance exam. The applicants who were successful and presented a proof of their previous education (not applicable to the students of the Faculty of Science) will receive an electronic decision on admission to study via the SIS together with instructions about the enrolment (in case they agreed with this in their application). Applicants who were successful but have not yet presented a proof of their previous study will receive electronic information about the results via the SIS together with instructions about the enrolment. Before enrolment, it is necessary to present a certified copy of a diploma and diploma supplement or academic transcript (not applicable to students who graduated at the faculties of Charles University) or a certified copy proving the recognition of education from abroad (does not apply to students who have completed their foreign education assessment at the faculty - so-called "internal nostrification" .

The applicants who were not successful will get the decision on non-admission to their contact address. The letter will be sent as a shipment intended "only to the recipient's hands".

In case of serious problems with the admission procedure, the applicants have the right to file an appeal. The form is [here](#).

When filling in the appeal, the applicants must state clearly the problem in the admission procedure or the decision (confronted with the regulations in force). Please note that there is no specific number of places allocated to the appellate proceedings.

**Viewing applicants' files**

Organisation of the viewing applicants' files is regulated by the Dean's Measure:  
soon available

**Enrolment in the first year of study**

all information about dates and organisation of enrolment is published at: <https://natur.cuni.cz/zapisy>

**All the updated information about the admission procedure is available [here](#)**

In case of any further questions please contact Mgr. Valerie Havrdová: [valerie.havrdova@natur.cuni.cz](mailto:valerie.havrdova@natur.cuni.cz)