

Charles University  
Faculty of Science  
Albertov 6  
128 00 Praha 2

**Dean's measure No. 12/2023  
Academic calendar 2023/2024**

**Art. 1  
Main dates**

The beginning of the academic year	<b>1. 10. 2023</b>
The end of the academic year	<b>30. 9. 2024</b>

	Winter semester	Summer semester
Semester	1. 10. 2023 – 7. 1. 2024	<b>19. 2. 2024</b> – 26. 5. 2024
Scheduled classes	2. 10. 2023 – 7. 1. 2024	19. 2. 2024 – 26. 5. 2024
Course credit week	2. 1. 2024 – 7. 1. 2024	13. 5. 2024 – 19. 5. 2024
Courses out of the faculty	–	20. 5. 2024 – 26. 5. 2024
Exam period	8. 1. 2024 – 18. 2. 2024	<b>27. 5. 2024</b> – 30. 6. 2024 2. 9. 2024 – 23. 9. 2024

Christmas holidays	<b>23. 12. 2023 – 1. 1. 2024</b>
Summer holidays	<b>1. 7. 2024 – 31. 8. 2024</b>
Dean's Day of Sport (classes are cancelled)	25. 4. 2024
Rector's Day of Sport (classes are cancelled)	<b>14. 5. 2024</b>

**Art. 2  
Registration in the first year of study**

<b>Dates of registration in the bachelor study</b>	
Aplikovaná geografie, Geografie a kartografie, Demografie, Hydrologie a hydrogeologie (Only registration at the faculty)	18. 7. 2023

Biologie, Ekologická a evoluční biologie, Molekulární biologie a biochemie organismů, Bioinformatika (Three-day training camp at the faculty campus)	23. 8. 2023 – 25. 8. 2023
Biochemie, Chemie, Chemie a fyzika materiálů, Klinická a toxikologická analýza, Medicinální chemie, Geologie, Geologie se specializací Geoarcheologie, Geotechnologie, Hospodaření s přírodními zdroji, Praktická geobiologie, Vědy o Zemi (Three-day training camp outside the faculty campus)	28. 8. 2023 – 30. 8. 2023
Programy se zaměřením na vzdělávání, Ochrana životního prostředí (Three-day training camp outside the faculty campus)	30. 8. 2023 – 1. 9. 2023
Aplikovaná geografie se specializacemi, Demografie se specializacemi Geografie a kartografie, Hydrologie a hydrogeologie (Three-day training camp outside the faculty campus)	1. 9. 2023 – 3. 9. 2023
Science (three-day training camp at the faculty campus)	19. 9. - 21. 9. 2023
Alternative date of registration in the bachelor study (Except Science; only registration at the faculty)	12. 9. 2023
Alternative date of registration for Science (Only registration at the faculty)	27. 9. 2023
<b>Dates of enrollment in the master study</b>	
For applicants who graduated from Faculty of Science bef. 30. 6. 2023	31. 8. 2023
For applicants who graduated from the other faculties	15. 9. 2023
For applicants who graduated from Faculty of Science between 1. 7. 2023 to 19. 9. 2023	22. 9. 2023
For applicants of English study programmes	27. 9. 2023
<b>Dates of enrolment in the doctoral study</b>	
For foreign applicants (excluding Slovakia), who will start their studies: from 1. 10. 2023 from 1. 3. 2024	27. 9. 2023 1. 3. 2024
For applicants from Czech Republic and Slovakia, who will start their studies: from 1. 10. 2023 from 1. 3. 2024	29. 9. 2023 1. 3. 2024

**Art. 3  
Registration of courses**

	Winter semester	Summer semester
Electronic registration of courses	od 16. 8. 2023	od 18. 12. 2023

Priority registration of compulsory courses	do 23. 8. 2023	do 25. 12. 2023
End of registration for courses	6. 9. 2023	14. 1. 2024
for student starting the first year of their bachelor studies	14. 9. 2023	–
for student starting the first year of their master studies	18. 9. 2023	–
Additional changes to course registrations	od 25. 9. 2023	od 12. 2. 2024
Conclusion of registration for courses	8. 10. 2023	25. 2. 2024
Control of preliminary course registrations and refusal of overlapping courses (done by the Student Affairs Division)	4. 10. 2023	21. 2. 2024
Refusal of overlapping courses and final registration of courses (done by the Student Affairs Division)	9. 10. 2023	26. 2. 2024
The registration for courses in summer semester is done only in the period for the summer semester. Courses of summer semester registered in winter semester cannot be deleted later on		

**Art. 4**

**Study control and registration for the next stage of the study in bachelor and master programmes (only online form of registration is available)**

<b>Students of the first year of bachelor study who were enrolled to the study programme in academic year 2023/2024</b>	
Registration to the second stage of study (summer semester)	1. 2. 2024 – 19. 2. 2024
Last date of exams in the first stage of study	16. 2. 2024
Registration of the results of the exams into the SIS in the first stage of study	by 18. 2. 2024
Control of the conditions for the progress to the second stage of study	19. 2. 2024
Alternative registration to the second stage of study	by 11. 3. 2024
<b>All students</b>	
Registration to the next year of study for students of bachelor's and master's programmes	1. 6. 2024 – 29. 9. 2024
The last date of exams	23. 9. 2024
Registration of the results of the exams in the SIS	by 23. 9. 2024
Control of the conditions for the progress to the next stage of study	24. 9. 2024

Alternative registration to the next stage of study	by 17. 10. 2024
Announcement of exam dates through SIS – winter semester	by 7. 1. 2024
Announcement of exam dates through SIS – summer semester	by 26. 5. 2024

**Art. 5  
State final exams**

<b>Registration for a topic of a bachelor/master thesis in SIS</b>	
Announcement of the thesis topics	by 1. 11. 2023
Registration for a thesis topic	by 14. 1. 2024
Acceptation by the thesis supervisor	by 21. 1. 2024
Approval by the guarantor	by 31. 1. 2024

<b>Terms of the state final exams</b>			
Bachelor's programmes	15. 1. – 16. 2. 2024	27. 5. – 28. 6. 2024	2. 9. – 19. 9. 2024
Master's programmes	15. 1. – 16. 2. 2024	27. 5. – 14. 6. 2024	2. 9. – 19. 9. 2024
The guarantor sets a 14-day period for holding of the state final exams	by 3. 10. 2023	by 7. 2. 2024	by 10. 5. 2024
Student Affairs Division publishes a 14-day period for holding of the state final exams	by 13. 10. 2023	by 25. 2. 2024	by 31. 5. 2024
Deadline for meeting the conditions for holding of the state final exams	no later than 3 working days before the start of the fourteen-day period for holding of the state final exams		
<b>The deadline for registering for individual parts of the state final exams (including thesis defense) and submitting the bachelor's thesis in SIS (performed by the student):</b>			
Registration and submitting of theses	from 1. 11. 2023	from 1. 3. 2024	from 1. 6. 2024
Study programmes of the biology section	by 12. 12. 2023, 12:00 (for the SPs focused on education by 3. 1. 2024, 12:00)	by 30. 4. 2024, 12:00	by 8. 8. 2024, 12:00

Study programmes of the geography section	by 12. 12. 2023, 12:00	by 30. 4. 2024, 12:00	by 31. 7. 2024, 12:00
Study programmes of the geology section and IES	by 12. 12. 2023, 12:00	by 30. 4. 2024, 12:00	by 31. 7. 2024, 12:00
Study programmes of the chemistry section	by 12. 12. 2023, 12:00	by 24. 5. 2024, 12:00	by 23. 8. 2024, 12:00
<b>The deadline for registering for individual parts of the state final exams (including thesis defense) and submitting the master's thesis in SIS (performed by the student):</b>			
Registration and submitting of theses	from 1. 11. 2023	from 1. 3. 2024	from 1. 6. 2024
Study programmes of the biology section	by 12. 12. 2023, 12:00 (for the teaching SP by 3. 1. 2024, 12:00)	by 30. 4. 2024, 12:00	by 8. 8. 2024, 12:00
Study programmes of the geography section	by 12. 12. 2023, 12:00	by 30. 4. 2024, 12:00	by 31. 7. 2024, 12:00
Study programmes of the geology section and IES	by 12. 12. 2023, 12:00	by 30. 4. 2024, 12:00	by 31. 7. 2024, 12:00
Study programmes of the chemistry section	by 12. 12. 2023, 12:00	by 17. 5. 2024, 12:00	by 23. 8. 2024, 12:00
Chairman of the state final exams commission	Sets out specific dates in which individual students will fulfil the relevant part of the state final exam (no later than seven days before)		
Chairman of the state final exams commission	Hands over the protocols to the Student Affairs Division no later than three working days after the state final exam (in the autumn term no later than 20. 9. 2024)		

<b>The dates of the final exams of supplementary pedagogical studies within the life-long education programmes</b>			
Pedagogika a psychologie	4. 3. 2024 – 15. 3. 2024	–	9. 9. – 20. 9. 2024
Didaktika a obhajoba	15. 1. – 16. 2. 2024	27. 5. – 21. 6. 2024	2. 9. – 20. 9. 2024
The guarantor sets a 14-day period for holding of the final exams	3. 10. 2023	7. 2. 2024	10. 5. 2024
Student Affairs Division publishes a 14-day period for holding of the final exams	13. 10. 2023	25. 2. 2024	31. 5. 2024
Deadline of submitting of thesis	Same as the term for master study of teacher programmes of the relevant section	Same as the term for master study of teacher programmes of the relevant section	Same as the term for master study of teacher programmes of the relevant section

Registration and logging out of the final exams to Pedagogika a psychologie programme (performed by the participant)	from 8. 1. 2024 to 25. 2. 2024	–	from 1. 6. 2024 to 31. 7. 2024
Registration and logging out of the final exams to Didaktika a obhajoba programme (performed by the participant)	from 1. 11. 2023 to 3. 1. 2024	from 1. 3. to 30. 4. 2024	od 1. 6. to 31. 7. 2024

**Art. 6  
Doctoral studies**

<b>Generating individual study plans</b>		
	Autumn term	Spring term
Registration of the dissertation's topic by supervisor, definition of the individual study plan by student and its approval by the supervisor	by 15. 10. 2023	by 20. 3. 2024
Approval of the individual study plan by the subject-area board	by 30. 11. 2023	by 30. 4. 2024

<b>Evaluation of the individual study plans</b>		
	Extraordinary	Annual
Initiation of evaluation	1. 4. 2024	1. 8. 2024
Student submits the evaluation to the supervisor	10. 4. 2024	18. 9. 2024
Supervisor submits the evaluation to the subject-area board	17. 4. 2024	30. 9. 2024
Approval by the subject-area board and guarantee	30. 4. 2024	22. 10. 2024

<b>The state doctoral examinations and dissertation defenses</b>
<p>Students register for the state doctoral examination by submitting a written application on the prescribed form to the study department.</p> <p>They are automatically registered for the dissertation defense upon submission of the thesis in SIS. The state doctoral examination and dissertation defense must be realized no later than 3 months since the doctoral examination/defense registration (or since fulfilling the requirements by the ISP student).</p> <p>The chair of the board of examiners will hand over the protocols to the Student Affairs Division in no later than three working days after the state doctoral examination/dissertation takes place.</p>

**Art. 7**  
**Graduation ceremony and matriculation ceremony**

Matriculation ceremony in Aula Magna, Carolinum	10. 10. 2023
Bachelor graduation ceremony in refectory, House for the Proffesed	28. 11. 2023 – 30. 11. 2023 19. 4. 2024
Master graduation ceremony in Aula Magna, Carolinum	10. 11. 2023 – 13. 11. 2023 19. 4. 2024 25. 7. 2024
Doctoral graduation ceremony in Aula Magna, Carolinum	27. 11. 2023 – 28. 11. 2023 27. 5. 2024
Rigorousum graduation ceremony in Aula Magna, Carolinum	28. 11. 2023 21. 5. 2024

**Art. 8**  
**Concluding remarks**

1. This measure comes into force from the date of publication. It is valid until 30. 11. 2024.
2. As a person responsible for the realisation of this measure and its control I hereby appoint the Vice-Dean for Student Affairs and the Head of the Student Affairs Division.

In Prague on 28. June 2023

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prof. RNDr. Jiří Zima, CSc.  
Dean of the Faculty